To: Al Pheley  
From: Beth Lincoln  
Re: Ford assessment 2010  
Date: December 10, 2010

This is to make formal our earlier conversation. Thank you for submitting the revised rubric for the student presentations. This should make the scoring by your diverse audience more informative, both for the students and for your assessment. The Assessment Committee looks forward to hearing what you’ve learned through use of the rubric, and how assessment informs your on-going program restructuring.

Beth